









## PRODUCT GUIDE

### BACKED BY OVER 100 YEARS OF INDUSTRY EXPERIENCE V1.3



### **Contents**

About Financial Information Incorporated	4
Corporate Actions Services	5
Fixed Income	5
Equity Corporate Actions	6
Corporate Actions Event Descriptions	8
Worldwide Corporate Actions (WCA)	10
Capital Change Events	11
Combined FII and EDI Feeds	11
North American Dividends	11
SPACs	12
US Mutual Funds	14
Cash Dividends – Worldwide Coverage	14
Worldwide Equity Cost Basis	15
Historical Actions Services	16
Financial Stock Guide Service	16
Financial Bond Guide Service	16
Security Master Scrubbing Service (SMS)	17
Securities Reference Services (SRS)	18
FII Subscriber's Research Service	18
Access	19
FII Online	19
Security Master Scrubbing Service (SMS)	19
Corporate Actions Alert Service (FAAS)	20
FII's Annual Guide to Stocks (printed edition)	20
FTS Software	20
Corporate Actions Announcement Processing System (CAAPS)	20
Delivery Methods	21
Feeds	21
Timing	21
Consultancy Services	21



Analysis	22
Strategy	22
Implementation	22
Case Study	22
Support	23
Customer Support	23
Social Media	23
Contact Information	24



### **About Financial Information Incorporated**

**Financial Information Incorporated (FII)** was founded in 1911 and is the leading global provider of domestic and international financial corporate actions and historical reference services.

Over 100 years ago, FII's runners hurried along Wall Street to the offices of our subscribers. They delivered hastily handwritten notes describing events and changes that impacted the value of stocks and bonds traded in the public markets. These notices evolved into our widely used Financial Daily Card Service, the industry standard for Corporate Actions information.

The next service, was the Called Bond Card, created in 1915. Then, the Warrant Service was created in 1985, and the Put Options Service was offered a few years later in 1989. FII's Online Inquiry System was re-launched in 2000 as FII Online, which today remains our premier customer-facing research tool.

"We're the Company That Wrote the Book" – FII is the creator and publisher of the Annual Guide to Stocks, which is known as the "Bible" to the securities industry. The printed version of "Stock Guide" is a vital research source for financial professionals and is available via FII's online portal – FII Online.

#### FII's clients consist of:

- Banking and brokerage firms
- Accounting and law offices
- Government agencies
- College and public libraries
- · Private investors.

Our research tools provide our clients with efficient, cost saving solutions to their data Our research tools provide our clients with efficient, cost-saving solutions to their data needs. With a staff of expert research analysts and editors they collect, review, verify and publish information vital to the securities industry.



### **Corporate Actions Services**

FII's Corporate Actions Services report real-time Corporate Action activity which affects publicly traded U.S and Canadian Equity and Fixed Income securities.

Specialists in our four segments: Reorganization, Called Bonds, Put Options and Warrant Watch Service cover a breadth of events providing information in a clear, logical order to facilitate the processing of all Corporate Actions.

FII aims to provide not just the Who, What, When details on corporate actions events, but also the Why – especially in cases of complex events. We distill the information and explain it in condensed, uniform terms.

### **Fixed Income**

Including events from our Reorg, Called Bonds and Put Options services

Voluntary Offer Events	Calls	Puts
Dutch Auction	Full, Partial and Pre- refunding Calls on Corporate and Municipal Bonds	Optional Puts
Early Tender	Sinking Funds	Mandatory Repurchase
With Consent Solicitation	Redemptions on Convertible Corporate Bonds – with Conversion details	Mandatory Retained
Exchange of Notes	Full and Partial Defeasances	Remarketing Agent, First Notification Date, Last Notification/Expiration Date, Put Frequency, Next Put Date
Fixed Spread		
Priority Acceptance		



Bankruptcy	Conversions	Changes and Defaults
Petition Filing	Rate Changes – with reasoning	Consent Solicitations
Chapter Conversion	Expiration of Conversion Privilege – with reasoning	Interest Rate Change
Ballot Solicitation	Contingent Convertible Securities	Extension of Maturity
Confirmation Date	Special Conversion Options	Maturity Date Accelerated
Effective Date	Mandatory Conversions	Default Notice
Distributions		Payment in Default

### **Equity Corporate Actions**

Including events from our Reorganization and Warrant Watch services as well as Calls on Preferred Stocks and Warrants

Effective Capital Events	Mandatory Exchange Events	Static Data Changes
Forward Split	Restricted to Unrestricted	Incorporation change
Distribution/Spin off	Redemption for shares	Name Change
Stock Dividend	Exchange due to maturity	Change of Fund Portfolio Name
Reverse Split	Conversion from	CUSIP Change
Going Private via Split	Corporation to trust	Preferred Stock Interest Rate Change
Par Value Change	Trust to corporation	



Reclassification	Trust to open-ended mutual fund	
Unit Separation	Closed-end to open-end	
Calls on Preferred Stock or Warrants	Bank to holding company	
Conversion on Preferred Stock or Change in Conversion Terms		

Mergers/Acquisitions	Voluntary Offer Events	Rights
Stockholders' vote	Dutch Auction	Transferrable and Non- Transferrable
Acquirer offering to purchase	Exchange of Securities	Rights Distribution
Plan/Scheme of Arrangement	Fixed Spread	Final Terms
Compulsory/Squeeze Out	Intention to Acquire	ADR Rights Sale Distribution
Special Purpose Acquisition (SPAC)	Odd Lot	Poison Pills
Going Private	Priority Acceptance	Declaration
Competing Proposal		Redemption Distribution
Escrow		

Warrants	Additional Legal Events	ADR's & GDR's
	Class Action (Filings,	Basis Change (Due to
Original Issue	Proposed Settlements,	underlying change,
	Settlement Distributions)	Concurrent with ADR Split)
	Liquidation	
	(Meeting/Approval, Interim	Termination (Option to
Exercisable	and Final Distributions,	convert to underlying, Cash
	Liquidating Trust Formation,	for sale of underlying)
	Worthless Designation)	



Expiration Due (Reminder message one month prior to expiration)	Insolvency	Change to Sponsored
Expired/Worthless Declaration	Dissolution	Cash for sale of underlying distribution shares
Adjustment of Terms	Receivership/FDIC Takeover	
Exercise Price Changes		

Call Feature and Redemptions	Call Feature and Redemptions	Incorporation change
Worthless Declaration (Due	Worthless Declaration (Due	
to underlying stock declared	to underlying stock declared	Name Change
worthless)	worthless)	

# Corporate Actions Event Descriptions

FII's Fixed Income and Equity Corporate Actions are organized under the following Record Types

**Bankruptcy** – Bankruptcy transactions follow the progress of bankruptcy proceedings from the initial filing of a petition through its resolution. Information is provided on the initial bankruptcy petition filing as well as solicitation for consent of the reorganization plan, the reorganization confirmation, including the effective date and the exchange of outstanding securities for other securities and/or cash. Information is also provided when securities are declared worthless, when available.

**Class Action** – Class Action transactions consist of class action filings, proposed settlements, expirations of proof of claim filings, and final settlements.

**Capital Change** – Capital Changes are forward and reverse splits, changes in par value, and reclassifications of securities. Forward and reverse splits on warrant securities are supplied under the record type Warrant Reorganization.

**Conversion** – Conversion is the change in the terms of conversion of convertible securities, including the expiration of conversion due to call of a convertible bond.

**Distribution** – Distributions are property dividends, including spin-offs. Property dividends are defined as all dividends, except cash dividends or a class of stock distributed to holders of the same class of stock.



**Exchange Offer** – Exchange Offers are voluntary offers involving the exchange of an outstanding security for a different security, securities, or a combination of a different security or securities and cash. Exchange offers on warrant securities are supplied under the record type Warrant Exchange Offer.

**General** – General transactions include: ADR basis and sponsor changes: debt security changes in interest rates, maturity date extensions, or payments in default; companies placed into conservatorship or receivership, companies declared insolvent, companies dissolved; mandatory exchanges of exchangeable securities; termination of voting trust agreements; and solicitation of consents to change indenture terms. Mandatory exchanges are those in which a security was issued with the provision that the Issuer has the right to force the exchange of that security for a new security and the Issuer has exercised that right.

**Liquidation** – Liquidation transactions consist of liquidations proposed or approved, liquidating payments, and the formation of liquidating trusts. Liquidating payments may be solely in cash or in securities or in a combination of cash and securities. Final liquidating distributions are noted.

**Merger** – Mergers are mandatory exchanges of an outstanding security for a different security or securities, or for a combination of a different security or securities and cash, or solely for cash. Mergers on warrant securities are supplied under the record type Warrant Merger.

**Name Change** – Name Changes of companies will be shown from the old name to the new name.

**Place of Incorporation Change** – Place of Incorporation Changes include changes in the state of incorporation for U.S. companies, province or territory of incorporation for Canadian corporations, and changes in the place of incorporation for foreign companies.

**Purchase Offer** – Purchase Offers are voluntary offers involving the exchange of an outstanding security solely for cash. Purchase Offers on warrant securities are supplied under the record type Warrant Purchase Offer.

**Purchase Rights** – Purchase Rights consist of the declaration, amendment, distribution, or redemption of stock purchase rights, commonly called "Poison Pill" rights.

**Rights Offer** – Rights Offers are subscription rights offers; caution, these are not the same as purchase rights. Rights Offers on warrant securities are supplied under the record type Warrant Rights.

**Stock Dividend** – Stock Dividends are dividends in the same class of stock expressed in percentage terms and special dividends of securities to stockholders.



**Corporate Redemption** – Corporate Redemptions are redemptions of non-convertible corporate issues.

**Convertible Corporate Redemption** – Convertible Corporate Redemptions are redemptions of convertible corporate issues with conversion terms, if available.

**Municipal Redemption** – Municipal Redemptions are redemptions of municipal issues.

**Sinking Fund** – Sinking Fund consists of voluntary security tenders pursuant to sinking fund provisions.

**Put Option** – Put Options record type is used to enter the recurrence of put options on specified frequency intervals.

**Warrant Redemption** – Warrant Redemptions consist of warrants called for redemption.

**Stock Warrant Service** – Stock Warrant Service includes the original entry of the warrant issue into our database and any changes in the warrant terms or changes in the expiration date of the warrants.

**Warrant Termination** – Warrant Termination consists of the expiration of the warrants or warrants declared worthless.

### **Worldwide Corporate Actions (WCA)**

FII has integrated data from **Exchange Data International (EDI)** into its internet query system, FII Online (FIIO). FII's International Service offers clients a full range of services providing global coverage of corporate actions events.

The **Worldwide Corporate Actions** service covers events affecting Equity Shares, ETFs, Covered Warrants, Warrants, Depository Receipts, Structured Products and Bonds traded as Equities. The service focuses on crucial events, which can be divided into four main categories:

General Events	Static Data Change Events	Securities Exchange Events
Announcement	Financial year change	Certificate exchange
Arrangement	Incorporation change	Demerger/spinoff
Call	International code change	Merger
Company meeting	Issuer name change	New listing
Lawsuit/Class action	Local code change	Preferential offer
Listing status change	Lot change	Purchase offer



Security description	Security reclassification
SEDOL™* change	Security swap
	Takeover

#### **Capital Change Events**

Assimilation	Conversion terms change	Liquidation
Bankruptcy	Currency redenomination	Par value redenomination
Bonus/capitalization	Distribution/distribution in specie	Redemption terms
Bonus rights	Divestment	Return of capital
Buyback/repurchase offer	Dividend	Rights
Capital reduction	Dividend reinvestment plan	Subdivision/stock split
Consolidation/reverse stock split	Franking	·
Conversion terms	Entitlement/open offer	

### **Combined FII and EDI Feeds**

In addition to the look-up service provided through FII Online, FII can separately offer EDI's WCA data via custom files delivered in ISO 15022 format.

Clients can choose to combine their choice of WCA event types with FII's North American data to ensure coverage of the events and securities important to their operations.

### **North American Dividends**

Use the North American Dividends service to obtain up-to-date and detailed information on all new dividend announcements, as well as, updates made to existing records.

Know that our data service will provide you with:

- Covers global equities and 29,000+ US Mutual Funds
- Access to dividend announcements sourced from more than 150 exchanges
- Detailed information on both cash & stock dividends including record, pay and ex dates, gross & net amounts
- Details of all currencies in which a dividend can be paid
- Keep up with the growing numbers of distributions with more complex profile



Clients' accessing North American dividend information via the online platform can quickly retrieve based on the ex, record and/or pay date and create new dividends reports.

FII will also provide announcements that are available on cash, stock (script) and multiple payment choices through foreign currency options.

### **SPACs**

#### What is a SPAC?

SPAC is an acronym for Special Purpose Acquisition Company, which is also known as a "blank check" company. A SPAC is a shell company which intends find a private company, or target, with which to merge. The SPAC goes public via IPO prior to identifying an acquisition target. Prospective target companies will find the process of going public via Business Combination with a SPAC more attractive than going through the IPO process.

#### Who needs SPAC data?

Traders, brokers, analysts, research, M&A specialists, start-ups, investment bankers, SPAC management teams, accounting firms, law firms, private investors.

#### What is the SPAC process?

A SPAC will go public via an IPO. Funds raised are generally placed in a trust account. The SPAC will explore partners for an acquisition/merger/business combination. Some may decide to limit their search to specific industries or geographical areas. Usually there will be a limit to how long the SPAC will be able to continue without completing an acquisition. Typically, this tenor will be 24 months, with the option to extend by 3 to 6 months. The SPAC must liquidate after this point and return the contents of the trust account to the securities holders. If a target is identified, and an agreement reached, the parties will complete the appropriate legal and regulatory paperwork and processes. Securities holders will be given the opportunity to vote on the business combination, and if they choose, present their securities for redemption prior to the completion of the merger. Completion of the transaction typically includes a change in name from the SPAC's name to the target company's name (or an approximation). Following the effective date the new entity will begin trading, under the new name.

#### What are the Stages in the SPAC process?

IPO Announced; IPO Complete; Business Combination Announced; Business Combination Complete; Liquidation.



#### What data points will FII provide?

Main I	Record	Unit Components	Resulting Company
Record ID	Sector	Unit Identifier	Resulting Identifier
Created Date	Geography	Unit Symbol	Resulting Issuer Description
Modified Date	Underwriter/s	List Exchange	Resulting Security
SPAC Name	Transfer Agent	Unit Component Share	Resulting Company Country
Security Type	Counsel	Unit Component Warrant	Currency
Identifier	Target Company Name	Voluntary Separation Date	Warrant Exercisable Date
Stage	Target Company Sector	Stock Identifier	Warrant Expiration Date
Currency	Percent Compare	Stock Par Value	Resulting Security Ticker Symbol
SPAC Country	Redemption Date	Stock Symbol	Resulting Security Exchange
Listing Date	Redemption Price	Warrant Identifier	Resulting Security Listing Date
Filing Date	Meeting Date	Warrant Share	_
Tenor	Meeting Results	Warrant Purchase Price	
Liquidation Deadline	Agreement Date	Warrant Symbol	
Offering Price	Business Combination Completion Date	Unit Component Right	
Proceeds	Liquidation Effective Date	Right Identifier	
Trust Account Amount	Liquidation Distribution Amount	Right Symbol	
Bloomberg FIGI for all Identifiers End-of-Day Price for all Symbols			

#### How can the data be used?

Keep informed of evolving SPAC data including:

- Important dates
- SPAC's looking for a partner
- Upcoming IPO opportunities
- SPAC's approaching liquidation deadline
- Transfer agents, Underwriters and Counsel
- Price data



#### What format can the data be provided?

At this time FII's SPAC data will be provided via XML file and is also convertible to excel. A Front-End for our service is in development.

#### How often will the data be provided?

As an XML file, the data is provided as a daily refresh.

### **US Mutual Funds**

Our US Mutual product offers the highest quality reference data, comprehensive corporate actions and dividends data plus a daily pricing feed for US Mutual funds.

Corporate Action event coverage on Mutual Fund securities include:

Announcement	General Meeting	Par Value redenomination
Buy Back	International Code change	Return of Capital
CIK change	Issuer Name change	Registered Office change
Class Action	Location change	Security Description change
Consolidation	Listing Status change	Security Swap
Dividend	Lot change	Sub-division
Fund Transfer	NAICS change	Security Reclassification
Financial Year End change		

### Cash Dividends – Worldwide Coverage

Reduce the challenge of managing information about how much shareholders are likely to receive and when dividends will be paid.

Announcements are available on cash, stock (script) and multiple payment choices through foreign currency options. Key data fields include:

Dates	Dividend Type	Amounts
Announcement	Regular	Gross
Record	Special	Net
Payment	Interim	Place of Listing (Exchange Code)
Ex	Final	- · · · · ·



### **End-of-Day Pricing Data**

The End-of-Day Pricing service covers **equities**, **bonds and indices listed** on 170 markets worldwide. Obtain fast access to accurate closing pricing data.

#### Data elements include:

ISIN	Comment	Mid	Security Type
Issuer Name	Currency	Open	Total Trades
Ask	Last	Price Date	Traded Value
Ask Size	High	Exchange	Traded Volume
Bid	Low	Security Description	US Code
Bid Size	Market Close Date	Mid	Primary Exchange
Close	MIC	Security ID	

### **Worldwide Equity Cost Basis**

Effortlessly track both a security's cost basis and its evolution

With our cost basis service, clients can fully understand how a security has evolved over a certain period from the original holding to all the new issues.

The service covers equities on a global level. It calculates and disseminates allocations and ratios to the per security level for all events that impact on a security cost basis.

Records are disseminated for each issued security and identify the original security, the issued security, and all necessary fields to identify the event and handle the cost basis and the number of share changes.

#### Data elements include:

Issuer Name	Old/New Shares Ratio
Event Type and Description	Round
Listed and Primary exchanges	Allocation Factor
Price, Market Value	Old & New Identifiers (ISIN, Local Code)



### **Historical Actions Services**

FII's **Historical Reference Services** are the premier source of data to the financial industry. Surpassed by none, these indispensable services have been the backbone of the financial industry since 1911. FII's Historical Reference Services are considered by the financial industry to be the most comprehensive, timely and accurate services available.

### **Financial Stock Guide Service**

Subscribers have access to security history on US and Canadian equity securities (Publicly traded Preferred, Common, ETF's, Mutual Funds, ADR's, GDR's & Shares of Beneficial Interest)

#### **Active Stock Guide Service**

## 60,000+ Active U.S. & Canadian securities, including companies incorporated offshore

Full Security Issuer and Issuer
Descriptions, CUSIP or CINS, Place of
Incorporation, Par Value, Transfer
Agents – plus a separate section for
inactive agents referencing the new
agent – Transfer Charge, Dividend
Disbursing Agent, Lead Underwriter,
Poison Pills, Summary of Capital
Changes and Stock Dividends for Active
Stocks

#### **Obsolete Stock Guide Service**

Over 150,000 Obsolete Securities dating back to the late 1800's

Bankruptcies and Receiverships, Liquidations, Dissolutions, Corporate Charter Cancellations, Mergers and Acquisitions, Name Changes, Recapitalizations, Reorganizations, Stocks Declared Worthless

Summaries of Capital Changes, Stocks Declared Worthless, Capital Changes and Stock Dividends for Obsolete Stocks

### **Financial Bond Guide Service**

Subscribers have access to details and call history on Corporate and Municipal bond.

#### **Corporate Bond Guide**

Over 60,000 US and Canadian
Corporate Bonds
Full Security Description, CUSIP or
CINS, Interest Rate, Maturity, Place
of Incorporation, Corporate

#### **Municipal Bond Guide**

Approaching 1.5 Million US

Municipal Bonds

Full Security Description, CUSIP or

CINS, Interest Rate, Maturity



Bankruptcies, Interest Payment Frequencies & Dates, Transfer Agent, Paying Agent, Registrar, Trustee

Full call date Issue full call date

Issuer Name Change – new name and effective date

Issuer Merger – acquiring entity name and effective data

### **Security Master Scrubbing Service (SMS)**

SMS enables subscribers to verify the accuracy of their Security Master File for North American Equities. Subscribers can compare their Security Master File – or any portion of their file – to FII's Financial Stock Service history files (data back to 1968) as well as FII's Corporate Actions Services. SMS is now packaged with the Security Reference Service (SRS) and subscribers have 24/7 access to FII's reference and historical databases.

SMS results are separated into the following six subsets:

Worthless	Equity Unlikely	Non-Transferrable
Includes all CUSIPs for which there is a definitive Worthless record in the database; all CUSIPs for which a life ending event was accomplished through a distribution; or CUSIPs for which a life ending event carried an expiration for participation	Includes all CUSIPs for companies reported as dissolved with no other information available or for which corporate charters have been cancelled or for which we have other events in the database (such as a bankruptcy) that were reported specifically as equity unlikely rather than	Includes all CUSIPs for companies whose status is unknown. FII has been unable to locate these companies but has verified that their last-known agent is no longer handling the security. It is possible that these companies may become active at some future date.
Since the security is now worthless, no event will be reported which preceded the worthless declaration.	worthless.  As with Worthless, no event will be reported which preceded the event with unlikely equity.	As with Worthless, no event will be reported which preceded the identification of the security as nontransferable.

Cashed Out	Exchanged	CUSIP Change No Exchange
Includes all CUSIPs	Includes CUSIPS which	Includes all CUSIPs
	match to any event where	where new CUSIP
exchanged for cash only,	an exchange of	resulting from an event is



such as cash mergers or redemptions.

Events prior to the lifeending event will be reported to assist in determining the number of shares held on the final effective date to calculate amounts due at the endof-life. certificates was required or where the necessity of exchange could not be determined, such as a merger for stock.

Events prior to the lifeending event will be reported to assist in determining the number of shares held on the final effective date to calculate amounts due at the endof-life. not an exact match to target CUSIP but no exchange of certificates was necessary, such as a name change.

Events prior to the CUSIP-change event will be reported to assist in determining the number of shares held on the effective date of the CUSIP change.

Active Stock	Distribution	Mandatory Exchange	Reclassification
Agent Change	Forward Split	Merger	Reorganized as Holding Company
Bankruptcy	Full Call	Name Change	Reverse Split
Bankruptcy	Liquidation	Non-transferable Security	Stock Dividend
Reorganization	Liquidation Final	Par Value Change	Trust Termination
Charter Cancelled	Payment	Place of Incorporation	Worthless Security
Dissolved	Mandatory Conversion	Change	

### Securities Reference Services (SRS)

A complete historical data service

SRS, contains mandatory actions on equity securities from the inception of the CUSIP number system in 1968 to the present.

Event Types include:

### FII Subscriber's Research Service

FII's individualized research assistance

FII's subscribers have available to them a unique service that few vendors can offer. Once you become an FII subscriber you are given instant access to our **Subscriber's Research Service**. This service allows subscribers the ability to email our expert research team with requests for information. If the subscriber cannot locate the status of a security, FII's team will perform all the necessary research on the subscriber's behalf.



### **Access**

FII's Data Services can be utilized through these services:

#### **FII Online**

FII's web-based system allows subscribers easy search-based access to decades of vital FII's Corporate Actions and Historical Data information, as well as EDI's International Data information.

#### FAS, SRS or EDI Basic Query

 The user can utilize the Basic Query Function to run a basic search with a CUSIP/ISIN/SEDOL, Symbol, Company Name, or any combination of the three.

#### FAS, SRS or EDI Advanced Query

 The user can utilize the Advanced Query Function to expand on a basic search by utilizing more search tools such as CUSIP/ISIN/SEDOL, Issuer Name, Services, Events, Equity or Debt, Voluntary or Mandatory, Card Date, Dated Date, Tickler Date, Maturity Date or any and all combinations.

#### **FAS or SRS Agent Query**

 The user can utilize the Basic Query Function to run a basic search with a Agent Name, Type (Stock, Bond, or All), Status (Active or Inactive), or any combination of the three.

#### FII's Legal Transfer Requirements and Stock Transfer Agents

The user can utilize a pdf version of both the Legal Transfer Requirements and Active and Inactive Stock Transfer Agents.

### **Security Master Scrubbing Service (SMS)**

'End-of-life' (file maintenance and ongoing portfolio) compares client CUSIP numbers to selected SRS records. A compare will be done of the client's valid, nine-character CUSIP list to the SRS/LRS database to create a subset of data matching the client's list.



### **Corporate Actions Alert Service (FAAS)**

FII's web-based portfolio service allows clients to create customized alerts, notifying them of corporate actions occurring on the securities in which they are interested. CAAS will automatically check CUSIPs and ISINs from subscribers' systems against FII and EDI Corporate Actions Service and notify subscribers of the details of the pertinent corporate actions events via email. This time-efficient process can be set up to run daily, weekly, or at other frequencies at each subscriber's discretion.

### FII's Annual Guide to Stocks (printed edition)

This premiere industry reference guide is bundled with FII Online for subscribers of FII's SRS service

### **FTS Software**

## **Corporate Actions Announcement Processing System (CAAPS)**

CAAPS is a secure, cloud-based software solution for workflow management and the processing of corporate actions.

CAAPS is a rules-based workflow tool that streamlines the comparison of corporate action announcement information while providing flexible management and risk controls. The system collects, monitors, and reports corporate action information provided by the client's authorized sources, with multiple features that allow organizations to manage their work according to their business rules.

CAAPS supports ISO 15022 and ISO 20022 corporate action announcement messaging as well as client proprietary files. Each CAAPS client will access their own Virtual Environment to ensure privacy of their information using an encrypted (SSL) web site.

Using the CAAPS system, clients can design work queues which allow users to identify exception situations that should be addressed by operations personnel and monitor the lifecycle of the events and securities pertinent to their daily operations. Client-tailored risk measurements create a risk value for each event that clearly identifies where risk conditions exist, so users can organize their work and quickly assess where their attention is most needed.



### **Delivery Methods**

#### **Feeds**

FII offers its data feed in the following formats:

#### <u> ISO</u>

- Offering Corporate Actions Notifications and Messaging standards in all event types described in Financial Action Services as well as cash dividends and additional event types upon request.
- 15022 and 20022

#### **XML**

Variable Length Records

**Customized Solutions** 

### **Timing**

Files can be delivered by or retrieved from our secure cloud servers on a schedule that works for your needs.

- Intra-day
- End-of-day
- Weekly
- Monthly
- Real Time (accessible via FII Online)

### **Consultancy Services**

Back-office operations

Collectively or as discrete activities, FII Consulting can offer advice and guidance to maximize the value of data received from sources ranging from Depositories, Exchanges, Custodian Banks and Data Vendors.

With a focus on Asset Servicing and ISO Standards, FII Consulting can assist in redesigning your operation to meet the new challenges faced by the Financial Services industry.



### **Analysis**

- In-depth review of your current procedures, data integration and workflow to identify inefficiencies and risk conditions.
- Onsite or virtual interviews with key personnel.
- Weekly reporting on analysis progress and recommendations industry.

### **Strategy**

- Create a Strategic vision to maximize your data use with a roadmap to get you to where you need to be for data implementation.
- Establish an Implementation Plan with your internal and external counterparts, clients and data providers to implement your strategic vision.
- Develop RFP for 3rd party providers should the plan recommend the adoption of new products / service offerings.

### **Implementation**

- Provide guidance towards installation of the components identified within the Implementation Plan.
- Create a detailed UAT Plan with appropriate Test scripts and success measures.
- Manage the Testing, and Training of your teams, to help onboard new products and services.

### **Case Study**

 Analysis and recommendations on the usage of Corporate Action ISO messaging for a leading data vendor.



### **Support**

While we follow the NYSE calendar and are closed on **certain holidays**, we are always available and willing to take urgent inquiries.

All inquiries are monitored, filtered, and sorted, and sent to the pertinent and relevant department. Both are Client Services and IT team members are actively engaged in this process and can address all client needs.

### **Customer Support**

Phone:	Fax:	Email:
800.367.3441	800.344.3292	helpdesk@fiinet.com
908.222.5300	908.222.5399	info@fiinet.com

### **Social Media**

Connect with us.

#### **Financial Information Incorporated**

LinkedIn:

https://www.linkedin.com/company/financia l-information-incorporated-fii

Twitter:

https://twitter.com/financial\_info?lang=en

FTS Software, Incorporated

Linkedin:

https://www.linkedin.com/company/ft s-software-inc/



### **Contact Information**

#### Financial Information Incorporated (FII) and FTS Software, Inc

106 Apple St, Suite 102, Tinton Falls, NJ 07724 South Plainfield, NJ 07080

Phil J. Necci, Jr. Chief Executive Officer 908-222-5320 Email: pnecci@fiinet.com	Mark Henry Director of Information Technology 908-222-5370 Email: mhenry@fiinet.com Connect on LinkedIn
David Hands Director Business Development and Consulting 908-222-5364 Email: dhands@fiinet.com Connect on LinkedIn	Mike Smith  Director of Operations  908-222-5304  Email: msmith@fiinet.com  Connect on LinkedIn
Anthony Necci Director of Business Strategies and Client Services 908.222.5312 Email: anecci@fiinet.com Connect on LinkedIn	Karen Sullivan  Director of HR and Client Services  908-222-5322  Email: ksullivan@fiinet.com  Connect on LinkedIn



WWW.FIINET.COM

Financial Information Incorporated
One Cragwood Road
2nd Floor
South Plainfield, NJ 07080

INFO@FIINET.COM

## DATA THAT EMPOWERS